

Appendix C. Places Budget Monitoring Summary

KEY:

1 - Underspend with no impact next year (one off); 2 - Underspend with budget adjustment to be done in Q1 or already done
 3 - One off underspend requested to be used next year; 4 - Overspend with no impact next year (one off);
 5 - Overspend where budget has been or needs to be adjusted next year

Function	Revised Budget	Q3 Forecast	Outturn	Outturn Variance to budget	Variance Outturn v Q3 forecast	Key	Budget C/fwd	Transfer to reserves	Comments
Directorate Management Costs	329	216	232	(97)	16	3	97	0	The Directorate Management budget included £116k for the Places Directorate restructure of which £97k is unspent but is carried forward to 19/20.
Directorate Management	329	216	232	(97)	16		97	0	
Development Control	167	291	341	174	50	4	0	0	The main reason for the overspend is because the number and complexity of planning applications has been lower than budgeted resulting in less fees for the Council Planning Applications (£164k) and Land Charges Searches (£20k), reduced by vacancy management of £10k.
Drainage & Structures	200	202	196	(4)	(6)	1	0	0	
Emergency Planning	30	32	32	2	0	4	0	0	
Environmental Maintenance	1,126	1,155	1,128	2	(27)	4	0	0	
Forestry Maintenance	119	109	112	(7)	3	1	0	0	
Highways Capital Charges	1,532	1,532	1,532	0	0		0	0	
Highways Management	133	120	180	47	60	4	0	0	The variance in Highways Management is partly due to fees and charges income

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									being down on budget. The Fees and Charges income budget was increased for 2018/19 by £72k but has come in £21k under budget, as demand was lower than expected. Other items contributing to the over spend include the costs of non-staff advertising for road closures (£11k), computer software (£8k), the use of agency staff to cover vacancies (£8k), and Section 38 income being lower than forecast due to fewer and less complex planning applications being received and needing support.
Commissioned Transport	1,573	1,521	1,543	(30)	22	3	0	30	The favourable position is due to integrating secondary and post-16 routes this year to reduce the number of vehicles providing transport. 3 mainstream education transport routes are now being operated by our in-house fleet which has also reduced costs. Permission is sought to transfer the surplus to reserves to fund minibus repairs/replacement in future years.
Lights Barriers Traffic Signals	127	127	111	(16)	(16)	1	0	0	Saving of £16k realised due to reduced maintenance requirement on street lighting stock
Parking	(334)	(335)	(328)	6	7	4	0	0	
Pool Cars & Car Hire	102	107	107	5	0	1	0	0	
Public Protection	417	417	396	(21)	(21)	3	0	21	The surplus is due to virtually no demand for spending against the 'Warm Homes for Rutland' budget. The Warm Homes for Rutland initiative will be continued into next year and therefore it is requested that the budget is carried forward.
Public Rights of Way	94	92	82	(12)	(10)	1	0	0	The main reason for the under spend is that a scheme to improve rights of way, other

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									schemes were brought forward but due to the delay a slight underspend has occurred.
Public Transport	826	801	820	(6)	19	2	0	0	
Road Maintenance	676	717	486	(190)	(231)	4	0	250	The under spend in Road Maintenance reflects a move towards more planned capital maintenance rather than reactive repairs. This has been facilitated by additional highways capital funding during 2018/19. The savings of £246k have been partly absorbed by expenditure on Highways Third Party Claims from the payment of insurance claims and excess, and unrecoverable damage to authority stock, such as road traffic accident (RTA) damaged street lighting.
Transport Management	331	331	274	(57)	(57)	3	6	0	The Transport Management service includes contributions to the Road Safety Partnership, during the year this service refunded the Council £48k due to the contribution exceeding the projects identified by the partnership
Waste Management	2,197	2,422	2,415	218	(7)	4	0	0	This is primarily a demand-led service. Significant pressures arising from waste tonnages received and rates applied are being mitigated as far as possible through waste prevention, education and awareness activities and market assessments to achieve value for money. The over spend is the result of various factors. The increase in costs for disposal of waste paint c£82k and disposing co-mingled waste c£44k. Waste treatments indexation £72k and increased tonnages c£28k. In addition purchases of new bulk carriers have been required c£36k. Refuse collection fee income for collection and disposal is down on budget by c£49k but the take up on the collection of green waste exceeded expectations by £96k.

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Winter Maintenance	273	273	295	22	22	4	0	0	Overspend due to replacement of snow ploughs following severe 2017/18 winter, and late claims for snow ploughing work undertaken during 2017/18.
Environment, Planning and Transport	9,589	9,914	9,722	133	(192)		6	301	
Planning Policy	426	395	264	(162)	(131)	3	96	0	Local Plan underspend of £96k to transfer to reserve for work on Local Plan overlapping financial years. Planning Policy is also underspent by £66k due to vacancy management and minerals monitoring service level agreements less than budget.
Tourism	23	11	15	(8)	4	3	0	8	
Health & Safety	38	13	19	(19)	6	1	19	0	The under spend reflects timing of commencement of new shared service for health & safety advice. The under spend is being used to a new fixed term post to review the Council's Health & Safety policies and procedures. The shared service will continue to provide the routine day to day operational service.
Property Services	1,013	1,035	995	(18)	(40)	5	0	0	The variance is mainly due to surplus against power costs for gas and electricity of £37k, and surplus against contract cleaning following a change of service provider of £27k as well as cleaning staff vacancy management £8k. This has been absorbed by the requirement to use agency staff to cover Surveyor vacant posts £35k and a shortfall in income from the drop in demand to provide property services to schools £18k.
Building Control	(49)	(35)	(34)	15	1	4	0	0	Demand for Building Control services (delivered by an external contractor) has been decreasing. The Council retain a small percentage of income received to cover overheads.

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Commercial & Industrial Properties	(292)	(175)	(151)	141	24	2	0	6	The Commercial & Industrial Properties over spend is mainly due to under-recovery of rent driven by difficulty in letting certain units on site (£112k) and overspend on repairs and maintenance (£39k).
Economic Development	208	159	163	(45)	4	3	0	24	Savings in Economic Development have arisen due to vacancy management (£21k) and Digital Rutland costs for Phase 3/LLFN (ultra fast broadband) continuing into 2019/20 so requested to carry forward £24k.
Culture & Registration Services	102	103	105	3	2	1	0	0	
Libraries	527	526	485	(42)	(41)	3	0	43	The Library surplus is mainly due to £35k under spend of the additional £70k Budget provided to support maintenance and other work and is requested to be carried forward to support works in 2019/20. The remaining underspend is due to vacancy management and permission is sought to carry forward to reserves to fund repairs/replacement of the mobile library.
Museum Services	380	385	375	(5)	(10)	4	0	0	
Sports & Leisure Services	19	2	(24)	(43)	(26)	1	38	6	Property running costs and anticipated repairs and maintenance at Active Rutland Hub being less than budget (£29k), and salaries, fees and charges in Active Recreation also under budget (£15k). £6,400 of the Active Rutland Hub under spend will be transferred to a Repairs and Maintenance reserve. Permission is sought to carry forward the remaining £23k from Active Rutland Hub together with £15k of the Recreation and Leisure under spend to fund pre tendering work for Catmose Sports Centre.

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Development and Economy	2,395	2,419	2,212	(183)	(207)		177	63	
Total Places	12,313	12,549	12,166	(147)	(383)		280	364	